

# BUSINESS STUDIES

## MEDICAL BILLING AND CODING OPTION

*Placement evaluations will determine the sequencing of courses. Additional courses may be required.  
The suggested sequencing for full-time students is shown below.*

### Associate Degree

### Collegiate Certificate

Course No.	Title	Credits	Course No.	Title	Credits
<b><i>First semester</i></b>			<b><i>First semester</i></b>		
CAP	Computer Literacy Elective	3	CAP	Computer Literacy Elective	3
MED 101	Medical Terminology	3	MED 101	Medical Terminology	3
ENG 101	English Composition	3	BIO 103	Human Anatomy & Physiology I	3
MATH	MATH 101 or higher	3	MCD 110	Introduction to Coding	3
BIO 103	Human Anatomy & Physiology I	<u>3</u>	MED 108	Medical Insurance	<u>3</u>
		<b>15</b>			<b>15</b>
<b><i>Second semester</i></b>			<b><i>Second semester</i></b>		
MED 108	Medical Insurance	3	BIO 104	Human Anatomy & Physiology II	3
BUS 101	Introduction to Management	3	MCD 213	CPT ®-4 Coding I	3
MCD 110	Introduction to Coding	3	MCD 214	CPT ®-4 Coding II	3
BIO 104	Human Anatomy & Physiology II	3	MCD 215	ICD-9-CM Coding	3
ENG	ENG 102 or higher	<u>3</u>	MCD 220	Medical Coding Capstone	<u>3</u>
		<b>15</b>			<b>15</b>
<b><i>Third semester</i></b>			<b>Total Credits in the Program</b>		
MCD 213	CPT I Coding	3			<b>30</b>
MED 240	Health Information Management	3	Students must complete ENG 099 with a "C" or better or place into ENG 101 by the time they have completed 12 credits.		
ACC 101	Introduction to Accounting	3			
PSY 112	Introduction to Psychology	3			
MCD 214	CPT II Coding	<u>3</u>			
		<b>15</b>			
<b><i>Fourth semester</i></b>					
MCD 215	ICD-9 Coding	3			
COM 101	Public Speaking	3			
	Humanities Elective	3			
MCD 220	Medical Coding Capstone	3			
	Open Elective	<u>3</u>			
		<b>15</b>			
<b>Total Credits in the Program</b>		<b>60</b>			

Students have the option of completing a 3-credit elective internship (MCD 299) as part of their program.