

HUMAN SERVICES

NONPROFIT MANAGEMENT OPTION

Students pursuing an Associate in Science in Human Services may choose to concentrate their studies in the field of Nonprofit Management. The range of nonprofit organizations includes those which provide basic human needs such as food and shelter and medical care; as well as treatment, educational and arts settings. Nonprofit organizations account for approximately 10% of employment in the United States and are the primary mechanism by which the basic human needs of traditionally underserved and disempowered populations such as the poor, immigrants, and those with mental and physical disabilities are met. Nonprofit managers must be well-versed in a range of areas, including financial and human resources management, grantwriting, working effectively with client populations, working with nonprofit boards, and maintaining standards of ethical practice. The nonprofit manager must also be able to work on the individual, group, and community level in order to be effective. This option prepares students to oversee the many aspects of responsibility of a nonprofit manager.

Some examples of nonprofit organizations include:

- ♦ Women's shelters
- ♦ Homeless shelters
- ♦ Emergency response organizations
- ♦ Afterschool programs
- ♦ Community mental health agencies
- ♦ Community arts organizations
- ♦ Community health care providers
- ♦ Advocacy organizations

Students who are completing the Associate in Science in Human Services with an Option in Nonprofit Management may choose to continue their studies in a range of baccalaureate programs including Human Services, Social Work, Psychology, and Management.

*Placement evaluations will determine the sequencing of courses. Additional courses may be required.
The suggested sequencing for full-time students is shown below.*

Associate Degree

Course No.	Title	Credits	Course No.	Title	Credits
First semester			Third semester		
ENG 101	English Composition	3	SOC 201	Multicultural Issues	3
HSR 101	Introduction to Human Services	3	PSY 120	Organizational Behavior	3
HSR 121	Topics in Nonprofit Management	3	BUS 132	Budgeting and Planning	3
CAP	Computer Literacy Elective	3		Directed Elective	3
PSY 112	Introduction to Psychology	<u>3</u>		Elective	<u>3</u>
		15			15
Second semester			Fourth semester		
ENG 210	Grant Writing and Business Communications	3	HSR 210	Topics & Research in Human Services	3
SOC 101	Introduction to Sociology	3	PSY 212	Lifespan Development	3
COM 101	Public Speaking	3	PHIL 105	Ethics & Values in Human Services	3
ENG 102	Composition & Literature OR			Physical or Natural Science Elective	3
ENG 222	Writing for the Human Service Professional	3	HSR 299	Human Service Internship	<u>4</u>
MATH	Math 101 or higher	<u>3</u>			16
		15		Total Credits in Program	61

Collegiate Certificate

Course No.	Title	Credits	Course No.	Title	Credits
First semester			Second semester		
HSR 101	Introduction to Human Services	3	PSY 120	Organizational Behavior	3
HSR 121	Topics in Non Profit Management	3	PSY 122	Group Dynamics	3
ENG 101	English Composition	3	BUS 132	Budgeting and Planning	3
CAP	Computer Literacy Elective	3	ENG 210	Grant Writing and	
SOC 201	Multicultural Issues	<u>3</u>		Business Communication	3
		15		Elective*	<u>3</u>
					15
				Total Credits in Program	30