

Department/Program Level Assessment Mini-Grants: October 2009-September 2010

Background:

The Office of Institutional Effectiveness is pleased to offer mini-grants to help support new assessment activities. Individual requests will be awarded up to \$250.

Priority will be given to proposals that:

- Focus on student learning. For service departments, proposals can also focus on efficiency and improvement.
- Promote collaboration among the campus and external community;
- Document or result in plans for curricular/service improvements.

Example proposals:

1. Two faculty members conduct student focus groups to ask students about departmental survey data or other measures of student learning.
2. Coordinate a meeting with a group of instructors who teach the same course to discuss what students are learning and related teaching and assessment methods.
3. Invite a colleague from another school to come to your department, exchange and discuss student work and related teaching/assessment methods.
4. Purchase and pilot with a small sample an instrument that measures learning in the major (e.g., ETS Field Test) and discuss the results at a staff luncheon.

Proposals guidelines:

Proposals should be brief (1 page) and should include:

1. *Contact information & Department Chair approval.*
2. *Purpose and description of activity*
3. *Expenses.* Funds may be used to pay for developing or purchasing assessment tools, refreshments for focus group or faculty meeting, printing, mailings, and stipends for external reviewers or guest to the college.
4. *Timeline.*

Deadline: January 1st or until funding is depleted (\$2,000).

Process: Email your proposal to Henriette Pranger, Director of Educational Assessment (HPranger@goodwin.edu). Proposals will be reviewed by the Office of Institutional Effectiveness and you will be contacted with additional information.

Follow-up: Grant recipients may be asked to write a brief, 1 page summary report upon completion of the assessment project and may be asked to discuss their experience with the appropriate campus group (e.g., staff meeting, faculty forum, etc.)..