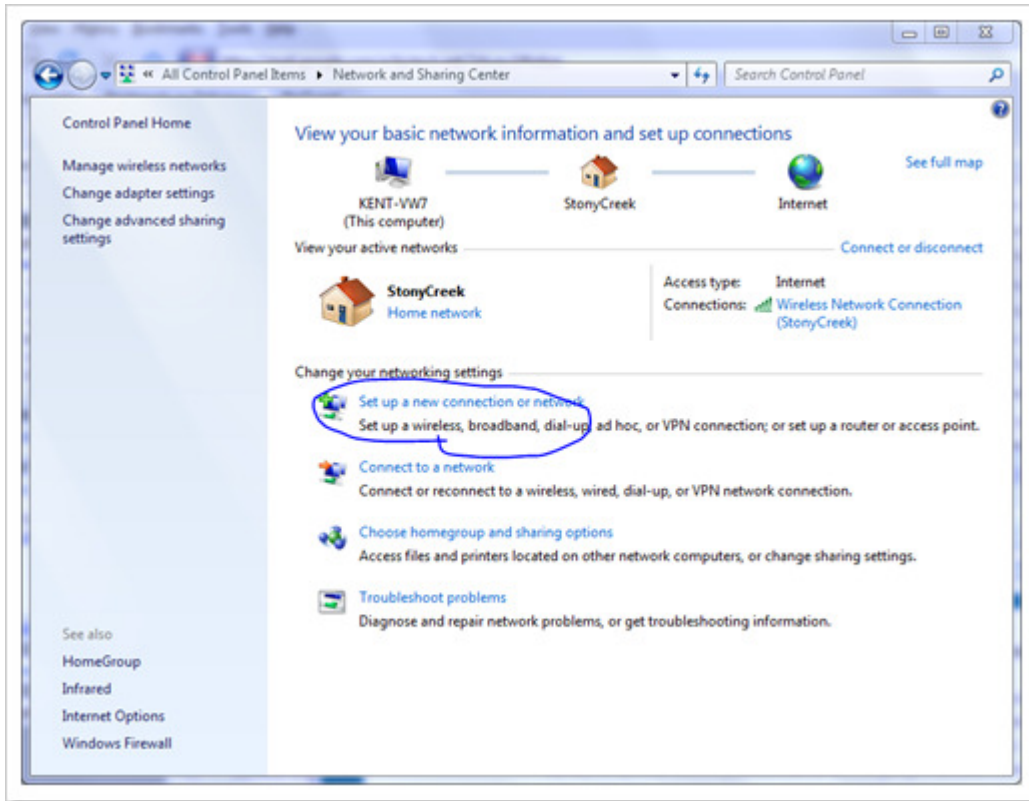


These instructions will work with all variations of Windows 7

Step 1. Open *Network and Sharing Center* from Control Panel

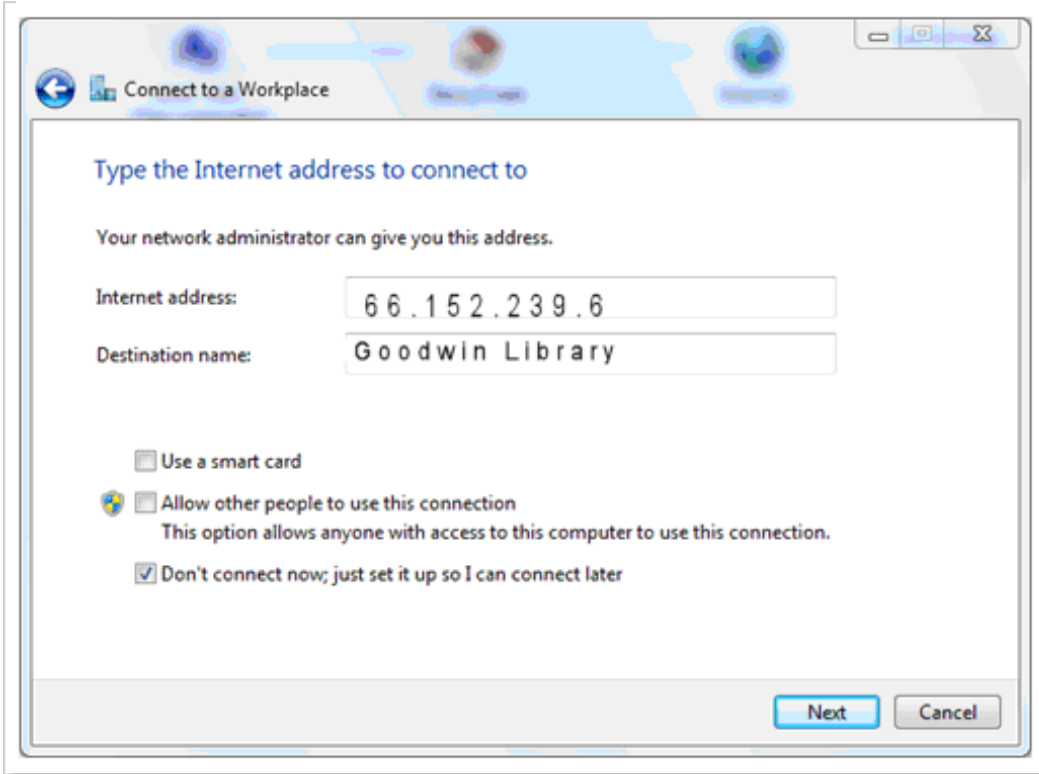
Step 2. Choose *Set up a new connection or network*.



Step 3. In the next window, choose *Use my Internet Connection (VPN)*



Step 4. Type in the Internet address: 66.152.239.6, and name the connection in the destination name box. I have named it Goodwin Library. Then click *Next*.

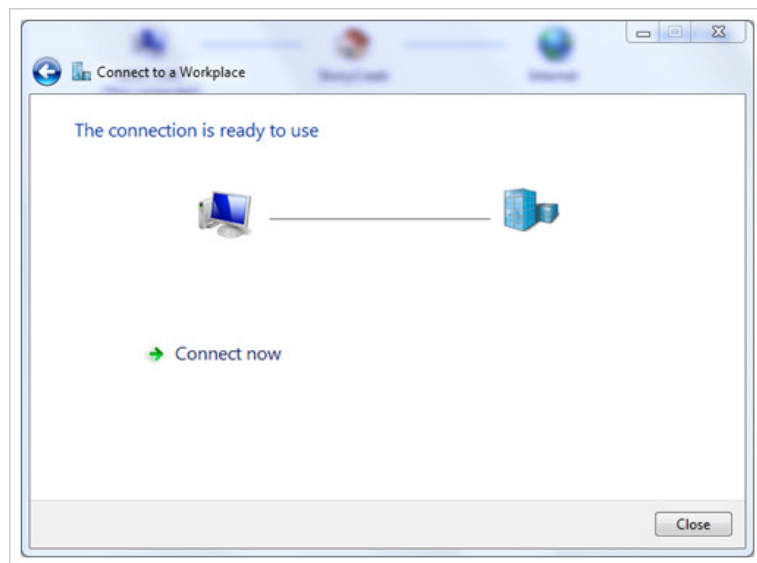


Step 5. In the next window, enter your username and password for the VPN access. This is the same username and password that you use to log in to the computers at school.

Username: first initial last name

Password: Your Student ID

Click *Create*. You're all set if you see the next window as below.



Step 6. To launch it, simply click the small network icon on the system tray at the bottom right corner, and pick the connection we just created from the popup list, and *Connect*.

